



911 Meeting Minutes

Lee County E.T.S.B

March 23, 2023 3:30 PM

Meeting called by: Vice-Chairman Hilliker

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas; ETSB IT Administrator, Mike McBride

- **Call to Order**

Vice-Chairman Hilliker called the meeting to order at 3:30 pm at the Lee County ECC.

Ryan Buskohl	05-16-2023	Absent presenting Medical
Keane Hudson	12-01-2022	Present representing Lee County Board
Steve Gilmore	05-16-2023	Present representing Fire District
Pat Hilliker	05-20-2024	Present resenting Fire District
Jesica Knipple	Sheriff's Designee	Absent representing Lee County Sheriff
Mike Koppien	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2023	Present representing At Large
Steve Howell	06-14-2023	Present representing Law Enforcement
Josh Tucker	05-20-2024	Present representing Medical

Absences excused.

- **Prior Minutes**

Keane Hudson made a motion, seconded by Mike Koppien, that the minutes from January 26, 2023, ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland ETSB Operating Account: \$7,215.34; NG911 Reserve (Sauk Valley Bank): \$1,808,243.42, NG Investment CD: \$250,000.00

Total ETSB Funds: \$2,065,485.76

A transfer of funds from Sauk Valley to the Midland operating account has been requested. A review of the Fiscal year 2021-2022 general fund schedule of expenditures was presented. Financial audit will be sent electronically; WIPFLI will no longer be sending bound paper copies without an additional fee. All members were requested to review the audit for discussion and approval at the May meeting. Original budget Expenditures: \$740,779 with Actual Expenditures: \$625,372 and the variance with final budget at \$115,407.

- **Claims:** Claims were reviewed. Steve Gilmore made a motion, seconded by Josh Tucker, that claims, including those paid in vacation, totaling \$26,456.65 be approved and ordered paid. Vice-Chairman Hilliker called for further discussion; the 5-year annual sprinkler system inspection was discussed. Hearing no further discussion, the vote was called for as follows:

Ryan Buskohl	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jes Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:** No report

- **Property:** Josh Tucker met with Lee County Property Chair, Tom Wilson, who assured the construction of the Old LEC building will not create further problems with the PSAP wall when they change the flow of water. As the project gets further along, they will keep in communication. Currently, the retaining wall is not part of the construction project.

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Further discussion took place regarding some of the pending construction with fiber/communication lines running through the old LEC; there are no longer ETSB/DPD lines in place.

- **Public Education/Training:** Report provided by TCs Knipple and Bryant, who represented Lee County at the MABAS dispatch summit in Bloomington at the end of February, was discussed. TC Hicks attended the Advanced CTO (Communication Training Officer) class in Plainfield March 1-3; great reviews from the class. TC Hicks will be attending IL Crisis Negotiations Class in April with Deputy Amesquita-funding provided by Lee County Sheriff's Dept.
- **Legislation:** Mike Koppien reported on bill that became effective as of January 1st that includes emergency medical dispatchers being recognized as first responders in order to receive the same mental health benefits as firefighters, law enforcement, and EMTs, specifically from PTSD and other ramifications that come with the job of being a 911 dispatcher. There is still a lot of work to be done to include law enforcement and fire dispatchers also. Director Dallas further explained that an updated definition of public safety telecommunicators is being addressed in the ETSA (Emergency Telephone System Act) re-write. The allowable use of 9-1-1 surcharge will also be a part of the legislative re-write. CESSA discussion continues.
- **Old Business:** The Next Gen project continues to be on hold.
- **Board Member/ECC Staff Comments:**
 - IT Administrator McBride reported that most of Dixon PD and LCSD are using StateLink (aka LEADS); Motorola continues to work on criminal history requirements. Motorola is now working with another County and testing. Mike and Shelley attended an IL Motorola Flex user group meeting in Pontiac; most agencies seem to have the same type of issues. The IL user group plans to meet quarterly in future years. There is a patch upgrade scheduled for April 4th which will take CAD, Mobile, Records and Jail down for a few hours.
 - Director Dallas provided 2022 call volume, 9-1-1, and CAD statistics.
 - Vice-Chair Hilliker commended ETSB Chair/Dixon Fire Chief Buskohl for taking the lead on eliminating the KSB messaging issue via Dispatch through the CAD to I AM Responding interface when KSB had equipment out of service.
- **Adjournment:** Steve Howell made a motion to adjourn the meeting, seconded by Keane Hudson at 4:09 pm; motion passed unanimously. The next ETSB meeting is **Thursday, May 25, 2023 @ 3:30 at the ECC.**

Josh Tucker, ETSB Secretary